



Test Development Workshop

March 12-14, 2012

Register by February 20, 2012

June 11-13, 2012

Register by May 21, 2012

August 13-15, 2012

Register by July 16, 2012

October 15-17, 2012

Register by September 24, 2012

Organizations sending participants or hosting Test Development Workshops include:

- Aggreko
- National Center for Competency Testing
- National Restaurant Association
- Pearson Vue
- Rockwell Corporation
- University of Calgary
- Arkansas Workforce Development
- Arizona State Board of Nursing
- City of Milwaukee
- Colorado Community College System
- Defense Logistics Agency
- Emerson Network Power
- Ericsson
- General Mills
- Institute of Management Accountants
- Intel Corporation
- International Code Council
- Kentucky Community and Technical College System
- GTZ (German Workforce Development)
- Malaysia Ministry of Labor
- Singapore Institute of Technical Education
- Ohio Civil Service Employees Union
- National Institute for Certification of Engineering Technologists (NICET)
- Arkansas, Oklahoma, Michigan, and Ohio State Departments of Education
- Cisco Systems Certification
- Moldovan National Workforce Development Authority
- Questar
- American Board of Pediatrics

The Center on Education and Training for Employment (CETE) at The Ohio State University extends an invitation to all interested in:

- Understanding a cycle for creating valid, reliable, and legally-defensible tests of knowledge and skills for purposes of workforce development (Perkins IV), certification, and human resource management; and
- Evaluating tests and testing systems created by others.

Workshop Topics

- Applying a test development cycle
- Knowing legal issues in testing
- Identifying-structuring bodies of knowledge (content domains)
- Creating/evaluating test specifications or blueprints
- Developing evidence on reliability and validity
- Selecting item writers
- Developing, banking, and evaluating items (choice, constructed, and performance formats)
- Establishing cut scores (pass/fail standards)
- Developing test forms
- Creating test administration procedures and guidelines
- Field testing items
- Conducting item and test analysis
- Refining test forms
- Posting scores and reports for stakeholders
- Maintaining assessment systems
- Evaluating tests and testing systems

Look for more information online at:

Purpose

Developing valid, reliable assessments (tests) of job specific knowledge and skills is critical for effective and defensible practice in workforce development, certification, and human resources management.

Occupational knowledge and skill assessments are used for many personnel-and education-related functions, including:

- Workforce development and Career Technical Education accountability (Perkins IV),
- Personnel selection and placement,
- Training needs assessment or diagnosis, and
- Individual certification and licensure.

A carefully-designed systematic approach to test development maximizes return on investment and contributes to test-taker and stakeholder satisfaction and motivation. Poorly-designed assessments may yield erroneous and damaging results, leading to employee or candidate dissatisfaction, ineffective decisions, with possible exposure to complaints and litigation.

Presenters

James T. Austin, Senior Research Specialist, PhD in Industrial-Organizational Psychology (Virginia Tech, 1987) with postdoctoral training in Quantitative Psychology. He has worked on projects at CETE since 1997 and is the Director of Assessment Services.

Robert A. Mahlman, Senior Research Specialist, MA in Industrial-Organizational Psychology in 1990 (Ohio State). He has directed projects at CETE since 1995 and is the Director of the Center.

Registration

You can register yourself or others for the Test Development Workshop by completing the attached registration form and returning it with payment by The cut-off date indicated on the front of this brochure. The registration fee is \$1,100 for the three-day workshop which includes all notes and handouts and a lunch each day.

The workshop may be postponed if there are insufficient registrations. Cancellations must be received ten working days before the start of the workshop to receive a full refund; cancellations received less than ten working days before the workshop will be refunded half of the registration fee.

Need more information or want the workshop presented at your site?

Contact James T. Austin

614-292-9897 (Phone)

614-292-4323 (Fax)

austin.38@osu.edu

Location

This 3-day workshop will be held at the Center on Education and Training for Employment, 1900 Kenny Road Columbus, Ohio.

A block of rooms has been reserved at the Hyatt Yard, 795 Yard Street (614) 280-1234. Please mention Code G-CETE to receive the discounted OSU rate.

A shuttle will bring you to the Center each morning and take you back to the Hyatt each day.



WebXam is an online assessment delivery and reporting system housed at CETE. Learn more about WebXam online at:

<https://www.WebXam.org>

Test Development Workshop

Registration

You may pay by check, purchase order, or credit card. If paying by check or purchase order, mail your completed form and payment by the cut-off date on the front of this brochure to the address below. If paying by credit card, please call Kathy Summerfield (614-688-4000) with your credit card information. You will be contacted via E-mail to confirm that your registration has been processed.

Name: _____

Title: _____

Agency: _____

Address: _____

City: State : Zip: _____

Phone: () _____ Fax: () _____

E-mail: _____

Check enclosed in the amount of \$

Payable to The Ohio State University

Purchase Order # _____

Fax or mail to:

Kathy Summerfield
The Center on Education and Training for Employment
1900 Kenny Road
Columbus, OH 43210
614-688-4000 Phone
614-292-4323 Fax



CENTER ON EDUCATION AND
TRAINING FOR EMPLOYMENT
COLLEGE OF EDUCATION
AND HUMAN ECOLOGY